

Newberry Village Council
Regular Meeting Minutes
November 20, 2017
302 East McMillan Ave.
6:00 p.m.

Present: President DeWitt, Trustees: Brown, Downey, Hardenbrook, Hendrickson, Medelis.

Absent: None.

Also Present: Village Manager - James-Mesloh, Assistant Village Manager - Vallad, Clerk - Schummer, Superintendent WWTP - Blakely, Director of Human Resources & Community Engagement - Watkins, Fire Chief – Wendt, Jim Diem, Mike Schnorr, Don Ratliff, Donald Jones, Steve Stiffler, Eric Buckler, Charles Mesloh, Janet Richard.

Call to Order: President DeWitt called the meeting to order at 6:00 p.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Approval of Agenda: Moved by Brown, support by Medelis, **CARRIED**, to approve the agenda. Ayes: All.

Minutes: Moved by Hendrickson, support by Brown, **CARRIED**, to approve the October 16, 2017, regular meeting minutes as written. Ayes: All.

Public Comments on Agenda Items: The following made comments: Mike Schnorr of 306 E. Truman, Eric Buckler of 414 W. Ave. C, Don Ratliff of 309 E. Truman.

Village President's Announcements: President DeWitt stated he still had some vacancies on committees. He also thanked Mr. Harold Dishaw for donating the stipends he received as a Village Trustee to the Save the Bells fund.

Reports of Boards:

- 1.) Water & Light Board Meeting from Tuesday, November 14, 2017: Medelis gave the report.
- 2.) Planning Commission Meeting: James-Mesloh gave the report.

Introduction and Adoption of Ordinances and Resolutions:

- 1.) Tara Langham, MERS representative, answered questions by phone, regarding the 457 resolution and Act No. 88. Discussion followed. Moved by Downey, support by Brown, **CARRIED**, to adopt the MERS Uniform 457 Supplemental Retirement Program Resolution. Ayes: All.
- 2.) Moved by Brown, support by Hendrickson, **CARRIED**, to adopt the MERS resolution of Act No. 88. Ayes: All.
- 3.) Village Manager James-Mesloh discussed the resolution to increase the limit for both the Village and the W&L credit cards to \$15,000. Moved by Brown, support by Medelis, **CARRIED**, to raise the credit card limits for both the Village and the W&L credit cards to \$15,000. Ayes: All.
- 4.) Moved by Hendrickson, support by Downey, **CARRIED**, to adopt the resolution declaring a trustee vacancy on the Village Council, created by Trustee Baynton resigning, because he is moving out of the Village.
- 5.) Ordinance Enforcement Officer, Fossitt, presented a proposed ordinance. Discussion followed. Moved by Brown, support by Medelis, **CARRIED**, to adopt the Ordinance to Amend Ordinances to provide for municipal civil infractions for violations of said ordinances with the amendment as follows: Each seven (7) calendar days the violation occurs shall be considered a separate violation. Ayes: Brown, DeWitt, Downey, Hardenbrook, Medelis. Nays: Hendrickson.

Submission of Bills and Financial Updates:

- 1.) Village of Newberry – Monthly Bills. Moved by Brown, support by Hendrickson, **CARRIED**, to approve the October 2017 bills as presented, in the amount of \$190,804.23. Ayes: All.
- 2.) Village of Newberry - Cash Balance – September 2017. Reviewed.

- 3.) Water & Light monthly bills for October 2017. Moved by Downey, support by Brown, **CARRIED**, to pay October payables in the amount of \$266,359.36. Ayes: All.
- 4.) Water & Light – Cash Balance – September 2017 - Reviewed.
- 5.) Treasurer’s Report - Accepted by Council as presented.

Petitions and Communications:

- 1.) FOIA request – Mike Schnorr
- 2.) FOIA request – Darlene Kisro
- 3.) McMillan Township Cemetery Water Service
- 4.) Pentland Township Letter

Reports of Village Officers and Management:

- A.) Fire Chief: Chief Wendt gave the report.
- B.) Ordinance Enforcement Officer: Report given by Fossitt earlier in the meeting.
- C.) Director of Human Resources & Community Engagement: Watkins gave a verbal report.
- D.) Superintendent of Wastewater Treatment Plant: Blakely gave a verbal as well as written report.
- E.) Superintendent of Water & Light: A written report was prepared for Council review by Superintendent Perry. Vallad gave a verbal report in the absence of Perry.
- F.) Superintendent of Parks and Recreation: James-Mesloh gave a verbal report.
- G.) Assistant Village Manager: Vallad gave a verbal report as well as a chart presentation.
- H.) Village Manager: James-Mesloh gave a verbal as well as written report.

Committee Reports:

- 1.) Project Rising Tide: James-Mesloh gave a verbal report.
- 2.) Strategic Health Alliance: The October meeting was canceled.
- 3.) Safety Committee: A written report of what has been completed and what needs to be done to comply with safety standards was presented.
- 4.) Save the Bells: James-Mesloh gave a verbal report. The Save the Bells fund balance is now at \$13,669.43.

Unfinished Business:

- 1.) Water & Light Policy Revision – Fee Schedule. Moved by Brown, support by Medelis, **CARRIED**, to approve the proposed Newberry Water and Light Fee Schedule. A lengthy discussion followed. Brown amended the motion, with support by Medelis, **CARRIED**, to approve the proposed Newberry Water and Light Fee Schedule but to exclude the Rental and Land Contract Fee Schedule and to combine all turn-off and turn-on fees into one section at \$50 per occurrence. Ayes: All.

New Business:

1. Printing of Meeting Minutes in Newspaper: Moved by Hendrickson, support by Hardenbrook, **CARRIED**, to return to publishing the complete council minutes in the Newberry News. Ayes: All.

Public Comment:

Comments were heard by: Donald Ratliff – 309 E. Truman, Janet Richard – 8541 N. County NBY, Donald Jones - 540 E. Ave. B, Mike Schnorr – 306 E. Truman, Eric Buckler -414 W. Ave. C, Steve Stiffler – 202 Newberry Ave., Jim Diem – 209 W. Truman.

Comments by Council Members: None.

Adjourn Meeting: Moved by Medelis, support by Downey, **CARRIED**, to adjourn the meeting at 7:58 p.m. Ayes: All.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

John Dewitt, Village President