

NEWBERRY WATER & LIGHT BOARD  
REGULAR MEETING MINUTES  
March 14, 2017

**Present:** Chairman Charles Medelis, Sharon Brown, Lisa DenBoer, Jim Johnson, Larry Vincent.

**Absent:** None.

**Also Present:** Village Manager James-Mesloh, Superintendent Vallad, Clerk Schummer.

**Guests:** None

**Call to Order:** Chairman Medelis called the meeting to order at 5:30 p.m. at the Village of Newberry Office followed by the Pledge of Allegiance.

**Request for Additional Agenda Items:** None.

**Approval of Agenda:** Moved by Johnson, support by Vincent, CARRIED, to approve agenda as presented. Ayes: All.

**Minutes:** Motion by Brown, support by Johnson, CARRIED, to approve the February 14, 2017 regular meeting minutes with the following correction: Second page, Old Business, first line, read: "Met will Glen Keats", now reads, "Met with Glen Keats". Ayes: All.

**Financial Reports:**

A.) **Cash Balance Report – January 31, 2017:** Report reviewed by Board.

B.) **Regular Payables – February 2017 -** Motion by Vincent, support by Brown, CARRIED, to approve payment of the Electric Fund in the amount of \$235,491.61. Discussion followed. Ayes: All. Motion by Vincent, support by Brown, CARRIED, to approve payment of the Water Fund in the amount of \$6,486.45. Ayes: All.

**Reports:**

- A. **Superintendent report:** Vallad gave a written as well as verbal.
- Still flushing
  - Digger truck passed conductivity test.
  - Worked on rate study with John Holland, Glenn Keats and the Village Manager.
  - Discussed W&L charts provided by Vallad.
  - Just finished Air Permit for the generators, which hasn't been done since 2009.
- B. **Village of Newberry – Manager's Updates:**
- Evaluated current bonds for water, sent out for analysis to look at the possibility of refinancing our bonds. However, in reviewing the summary, it would not be financially feasible to do that at this time.
  - An office employee has put in her resignation letter.
  - Made a selection for Village Attorney.
  - There is a visit set with MIOSHA on May the 30 and 31, 2017, to come in and do an evaluation.
  - Reviewed water rates, will be bringing a proposal to the Board by the next meeting, or earlier.

**Old Business:**

- A.) Copy machine was delivered, trying to decide what to do with the old machine

**New Business:** None.

**Public Comment:** None.

**Adjournment:** Motion by Vincent, support by Brown, CARRIED, to adjourn meeting at 5:59 p.m. Ayes: All. These minutes are unapproved until voted on at the next meeting.

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Terese Schummer, Clerk

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Charles Medelis, Chairperson

# **Newberry Water and Light Board and Council Meeting**

## **Superintendent Buck Vallad**

**March 1 - March 31, 2017**

**March came in like a lion with a return to winter, but has ended like a lamb with warmer temperatures and rainy conditions. A few storms caused problems with down tree limbs and sporadic power outages.**

- **No peak shaving for the month of March**
- **Miss digs**
- **Work orders**
- **Brushed locations in town**
- **Water samples**
- **Rubber hoses and blankets for powerlines cleaned and tested**
- **Nonpayment disconnects**
- **Meter reading**
- **Placed street lamps at Village office and on Ave B and 123**
- **Replaced chlorine pump and chlorine tank at well 6 & 7**
- **MECA safety training at Cloverland.**
- **Met with Glenn Keates and reps from ATC and LP about the 69 line switch.**
- **Crew attended pipeline safety program**
- **First safety committee meeting was held by employees.**
- **Filled potholes**
- **Removed beaver dam**
- **Started street sweeping**
- **Fixed alleys.**
- **Removed snowmobile signs**
- **Removed curb marker sticks**
- **Fixed well road.**
- **Cleaning and painting started at wastewater plant.**