

NEWBERRY WATER & LIGHT BOARD  
REGULAR MEETING MINUTES  
February 9, 2016

**Present:** Sharon Brown, Lisa DenBoer, Jim Johnson, Charles Medelis, Lawrence Vincent

**Absent:** None

**Also Present:** Village Manager Cleaver, Clerk Schummer, Superintendent Vallad, Carol Anderson, Paul List.

**Call to Order:** Clerk Schummer called the meeting to order at 7:00 p.m. at the new Village of Newberry Office followed by the Pledge of Allegiance.

**Elect Chairman:** Motion by Brown, support by Johnson, CARRIED, to nominate Charles Medelis for Chairman of the Water & Light Board. Johnson called to close nominations. Ayes: All.

**Elect Vice-Chairman:** Motion by Johnson, support by DenBoer, CARRIED, to nominate Sharon Brown as vice-chairman of the Water & Light Board. Ayes: All.

**Minutes:** Motion by Brown, support by Vincent, CARRIED, to approve the January 12, 2016 regular meeting minutes as written. Ayes: All.

**Guests:** None.

Chairman Medelis welcomed Larry Vincent to the W&L Board.

**January 2016 Bills:**

A.) Motion by Vincent, support by Johnson, CARRIED, to approve payment of the Electric Fund in the amount of \$274,368.45. Discussion followed. Ayes: All.

B.) Motion by Vincent, support by Brown, CARRIED, to approve payment of the Water Fund in the amount of \$437,321.36. Discussion followed. Ayes: All.

**Reports:**

A.) **Superintendent report:** Vallad gave a verbal as well as written report. Vallad stated that three years ago, the Safe Drinking Water act initiated the lead free act. The act calls for 0% lead products to be used for anything to do with water. All of our replacement fittings that we have in inventory have lead in them. Vallad asked approval to replace them all as soon as possible, to which the Board approved. The Superintendent had one of a new dusk to dawn LED lights to show the Board. It was one of 8 purchased for a total of \$1,000, which included a tablet to control them. Vallad discussed a phone conference he, Cleaver and 2 others had with ATC regarding the possibility of purchasing the switching station near L.P. and the 69 line up to the substation. However we still have a bond on it and this is just in the exploration stage at this time.

- Motion by Johnson, support by DenBoer, CARRIED, to authorize the purchase of the SampleSafe Full Processing with installation for \$5,470.00 from SDMyers, proposal #806012. This is for the transformer at the hospital. Discussion followed. Ayes: All.

B.) **Update on other common items:** None.

**Electric Operation:**

A.) **Cloverland agreement for joint pole use:** Waiting for signature page back from CEC. Discussion followed.

B.) **Village Offices Electric:** Vallad stated he had a meter put on the new building and will have them placed on any new Village buildings in the future because he needs to keep track of usage. Discussion regarding billing of the Village buildings followed. Medelis

stated he wanted to know what is legal and what is right. Village Manager Cleaver will consult with the Village attorney regarding the W&L billing of the Village. A lengthy discussion followed.

**Water Operation:**

- A.) AECOM Invoice: Motion by DenBoer, support by Brown, CARRIED, to recommend the Village Council pay AECOM invoice #37698041, dated 2/4/16, in the amount of \$9,242.08. Ayes: All.
- B.) MDEQ Act 399 Permit Application for Water Supply System Authorization: Document was for informational purposes only.

**Other Agenda Items:**

Unfinished business:

- i. Policy Review Discussion: A committee will be formed to review and rework W&L policies. Medelis will serve on the committee until April at which time Johnson will replace him on the committee. Vincent will also serve on the committee. Discussion followed.

Other business:

- i. Signature card updates: Motion by Brown, support by Vincent, CARRIED, to remove Paul List and Raymond Johnson from the signature card with financial institutions. Ayes: All.  
Motion by DenBoer, support by Johnson, CARRIED, to add Charles Medelis and Sharon Brown to the signature card with financial institutions. The following names will now be on the signature card for Water & Light: Village Manager Charles Cleaver, Treasurer Cyndi McBride, Charles Medelis as W&L Board President and Sharon Brown as W&L Board Vice-Chairman. Ayes: All
- ii. Fourth Quarter Budget Amendments: Motion by Brown, support by Johnson, CARRIED, to concur with the Village of Newberry Boards approval of the 2015 Fourth Quarter Budget Amendments Pre-CPA. Ayes: All.

**Public Comment:**

- A.) Opportunity for Public Comment on Energy Optimization/Report Biennial Plan: None.
- B.) Paul List commented that the new building was nice.
- C.) Brown stated that the Village of Newberry and Water and Light now have a Facebook page.

**ADJOURNMENT:** Motion by Vincent, support by Brown, CARRIED, to adjourn meeting at 8:26 p.m. Ayes: All.

These minutes are unapproved until voted on at the next meeting.

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Terese Schummer, Clerk

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Paul List, Chairperson