

Newberry Village Council
Regular Meeting Minutes
July 16, 2018
302 East McMillan Ave.
6:00 p.m.

Present: President DeWitt, Trustees: Hardenbrook, Hendrickson, Medelis.

Absent: Brown, Hitts.

Also Present: Village Manager - James-Mesloh, Assistant Village Manager – Vallad, Superintendent WWTP - Blakely, Fire Chief – Wendt, Ordinance Enforcement Officer – Fossitt, Director of Human Resources & Comm. Engagement – Watkins, Clerk – Schummer, Jim Diem, Steve Stiffler, Bruce Lane, Lori Stokes, Chuck Pipes, Tina Pipes, Sterling McGinn, Rebecca Handa, Don Ratliff.

Call to Order: President DeWitt called the meeting to order at 6:00 p.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Approval of Agenda: Moved by Medelis, support by Hardenbrook, **CARRIED**, to approve the agenda as presented. Ayes: All. Absent: Brown, Hitts.

Minutes: Moved by Hardenbrook, support by Hendrickson, **CARRIED**, to approve the June 18, 2018, regular session minutes as written. Ayes: All. Absent: Brown, Hitts.

Village President’s Announcements: DeWitt stated that the Village has had two productive meetings with Pentland Township regarding the sewer contract with them.

Public Comments on Agenda Items: Comments heard from: Don Ratliff – E. Truman, Lori Stokes – 301 W. John St.

Submission of Bills and Financial Updates:

- 1.) Village of Newberry – Monthly Bills. Moved by Medelis, support by Hendrickson, **CARRIED**, to approve the June 2018 bills as presented, in the amount of \$157,360.51. Discussion followed. Ayes: All. Absent: Brown, Hitts.
- 2.) Village of Newberry - Cash Balance – May 2018. Reviewed.
- 3.) Water & Light monthly bills for June 2018. Moved by Hardenbrook, support by Hendrickson, **CARRIED**, to pay the June Water & Light bills in the amount of \$116,207.48. Discussion followed. Ayes: All. Absent: Brown, Hitts.
- 4.) Christmas Lights Fund – as of 7/6/18 - \$15,169.68.
- 5.) Water & Light – Cash Balance – May 2018 - Reviewed.
- 6.) Treasurer’s June 2018 Report - Accepted by Council as presented.
- 7.) Request for Disbursement of Funds – Stormwater/Asset Management/Wastewater (SAW) Grant Program. Moved by Hendrickson, support by Hardenbrook, **CARRIED**, to pay request #3 for 05-01-18 to 06-30-18, in the amount of \$29,092.12. Discussion followed. Ayes: All. Absent: Brown, Hitts.

Petitions and Communications: Letters received from: John Lamb – Regarding noise and speeding and John Iacoangeli, Beckett & Raeder – Commenting on Planning Commission.

Introduction and Adoption of Ordinances and Resolutions: Presented for review – Resolution Adoption of Village of Newberry Community Master Plan.

Reports of Boards:

- 1.) 1.) Water & Light Board Meeting from Tuesday, July 10, 2018: Medelis gave the report. He stated the planned outage went pretty well. He also stated that residents that need to have their grass replanted from the water project should stop in the Village office and submit a work order
- 2.) Planning Commission Meeting: Next meeting is scheduled for Monday, July 23, 2018.

Reports of Village Officers and Management:

- A.) Fire Chief: Wendt gave a verbal report.
- B.) Ordinance Enforcement Officer: Fossitt wanted to remind people that when burning in town it must be a commercial burner with a cover. He also stated that the grass between the sidewalk and the road is called the “enhanced yard” and is the homeowners responsibility.

- C.) Director of Human Resources & Community Engagement: Watkins gave a verbal as well as a written report.
- D.) Superintendent of Wastewater Treatment Plant: Blakely gave a verbal as well as written report.
- E.) Superintendent of Water & Light: Perry gave a written report. Vallad gave the verbal report.
- F.) Superintendent of Parks and Recreation: James-Mesloh gave a verbal report. She gave an update on what needs to be done to close out the grants.
- G.) Assistant Village Manager: Vallad gave a verbal report and presented charts.
- H.) Village Manager: James-Mesloh gave a written as well as a verbal report.

Committee Reports:

- 1.) Project Rising Tide: The next meeting is Monday, July 23, 2018.
- 2.) Save the Bells: The first meeting this year is July 26, 2018 at 5:00 p.m.

Unfinished Business: None.

New Business:

- 1.) Payment of Delinquent Utility Accounts: Motion by Hendrickson, support by Hardenbrook, **CARRIED**, to discharge outstanding balances for all utility accounts from 2015 and prior, and to submit the outstanding accounts from 2016 and 2017 for collection. Discussion followed. Ayes: All. Absent: Brown, Hitts.
- 2.) Proposal from AECOM – TORC Project Engineering: Moved by Hardenbrook, support by Hendrickson, **CARRIED**, to accept the proposal from AECOM to provide design engineering for the final phase of the TORC in order to utilize the remaining grant funding through the MDNR, not to exceed \$9,385.00. Discussion followed. Ayes: All. Absent: Brown, Hitts.
- 3.) Resolution: Moved by Hardenbrook, support by Medelis, **CARRIED**, to pass the resolution recommending the adoption of the Village of Newberry Community Master Plan. Discussion followed. Ayes: All. Absent: Brown, Hitts.
- 4.) Proclamation: Moved by Medelis, support by Hardenbrook, **CARRIED**, to approve the proclamation to congratulate Matthew “Matt” Perry upon his retirement from the Village of Newberry Water & Light Department after 33 years of service. Ayes: All.
- 5.) Appointment of Trustee: Moved by Hardenbrook, support by Hendrickson, **CARRIED**, to accept the nomination of Harold Dishaw to the Village Council as recommended by the Village President, filling the position vacated by A. J. Downey that will be up in November. Ayes: DeWitt, Hardenbrook, Hendrickson. Nays: Medelis. Absent: Brown, Hitts.

Public Comment: Comments were heard from: David DeWitt – 514 E. Ave. A, Brian Link – 508 E. Ave. A, Terese Schummer – 214 W. Truman, Lori Stokes – 301 W. John, Don Ratliff – 309 E. Truman, Tina Pipes – 210 W. Truman, John Wendt – W. John.

Comments by Council Members: Comments heard from: Medelis, DeWitt.

Adjourn Meeting: Moved by Medelis, support by Hardenbrook, **CARRIED**, to adjourn the meeting at 7:30 p.m. Ayes: All. Absent: Brown, Hitts.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

John DeWitt, Village President