

NEWBERRY WATER & LIGHT BOARD  
REGULAR MEETING MINUTES  
May 12, 2020  
Electronic Public Meeting – Due to COVID-19 Virus  
**\*NOTE – All votes were done by Roll Call Vote**

**Present:** Board members: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

**Absent:** None.

**Also Present:** Clerk -Schummer, Interim Village Manager – Watkins, Lori Stokes, Bergman.

**Call to Order:** Chairman Vincent called the meeting to order at 6:02 p.m., using Zoom audio conferencing, permitted by Executive Order 2020-15, which temporarily authorizes remote participation in public meetings and hearings.

**Approval of Agenda:** Moved by Schnorr, support by Freese, **CARRIED**, to approve agenda as presented. Roll call vote: Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

**Approval of Minutes:** Moved by Wendt, support by Freese, **CARRIED**, to approve the minutes for the April 14, 2020 W&L meeting as presented. Roll call vote: Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

**Water and Light Chairperson Announcements:** None.

**Public Comments on Agenda Items:** None.

**Submission of Bills and Financial Updates:**

A.) **Water & Light – Monthly Bills – April 10 to May 7, 2020** - Motion by Wendt, support by Schnorr, **CARRIED**, recommend Village Council pay the April Electric Fund bill in the amount of \$80,845.91. Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt. Motion by Wendt, support by Hardenbrook, **CARRIED**, to recommend Village Council pay the April 2020 Water Fund bill in the amount of \$2,545.37. Discussion followed. Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

B.) **Christmas Light Fund** – Fund amount is \$12,221.44.

**Petitions and Communications:** None.

**Introduction and Adoption of Ordinances and Resolutions:** None.

**Reports of Village Management:**

- 1.) **Superintendent of Water and Light:** W&L Superintendent Dan Kucinkas submitted a written report and charts.
- 2.) **Interim Village Manager:** Watkins gave a verbal report as well as submitting a written report, which included an Audit update, W&L Changes in procedure do to COVID-19, utility billing, tree work and the Water Service Line Survey.

**Unfinished Business:**

- 1.) **Former payment assistance program:** This was a follow-up on public comment. This program ran from 2008 – 2012 and was called “Lifeline Support Fund”. Basically an interest free loan program for people facing shut-off. The program lent out approximately \$52,000 but only \$17,000 was paid back. In 2013 the Village starting participating in the Low Income Energy Assistance Program Fund (PA95).
- 2.) **Utility Billing/Collection Review:** Currently have \$13,335.00 being carried in unpaid utility bills.

**New Business:**

- 1.) **2020 1<sup>st</sup> Quarter Revenue & Expense Reports:** For review. 2019 1<sup>st</sup> quarter reports included for comparison. Discussion followed.

**Public Comment:** None.

**Comments By Board Members:** Comment heard from Vincent.

**Adjourn Meeting:** Motion by Wendt, support by Schnorr, **CARRIED**, to adjourn meeting at 6:31 p.m. Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

These minutes are unapproved until voted on at the next meeting.

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Terese Schummer, Clerk

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Lawrence Vincent, Chairperson