

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
April 14, 2020
Electronic Public Meeting – Due to COVID-19 Virus
*NOTE – All votes were done by Roll Call Vote

Present: Board members: Vincent, Freese, Schnorr, Wendt.

Absent: Hardenbrook.

Also Present: Clerk -Schummer, Interim Village Manager – Watkins, Lori Stokes, Dennis Hendrickson, Michael Winn.

Call to Order: Chairman Vincent called the meeting to order at 5:30 p.m., using Zoom audio teleconferencing, permitted by Executive Order 2020-15, which temporarily authorizes remote participation in public meetings and hearings.

Approval of Agenda: Moved by Schnorr, support by Freese, **CARRIED**, to approve agenda with one addition under New Business, to change W&L meeting time. Roll call vote: Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.

Approval of Minutes: Moved by Wendt, support by Schnorr, **CARRIED**, to approve the minutes for the March 10, 2020 W&L meeting as presented. Roll call vote: Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.

Water and Light Chairperson Announcements: None.

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

A.) **Water & Light – Monthly Bills – March 2020** - Motion by Schnorr, support by Freese, **CARRIED**, recommend Village Council pay the March Electric Fund bill in the amount of \$121,997.81. Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook. Motion by Freese, support by Schnorr, **CARRIED**, to recommend Village Council pay the March 2020 Water Fund bill in the amount of \$64,575.55. Discussion followed. Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.

B.) **Christmas Light Fund** – Fund amount is \$12,118.46.

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) Superintendent of Water and Light: W&L Superintendent Dan Kucinkas submitted a written report and charts.
- 2.) Interim Village Manager: Watkins gave a verbal report as well as submitting a written report, which included an Audit update, Executive Order 2020-28- Restoring water service to occupied residence during COVID-19, W&L Changes in procedure due to COVID-19, Utility Billing. Watkins stated no customer’s utilities are shut off at this time. Discussion followed.

Unfinished Business: None.

New Business:

- 1.) **Utility billing and payments deadlines for moth of May:** Moved by Schnorr, support by Freese, **CARRIED**, to use the same approach in May as used in the April billing, which includes no late fees. Discussion followed. Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.
- 2.) **Change W&L meeting time:** Moved by Schnorr, support by Freese, **CARRIED**, to move the Water and Light Board meetings from 5:30 p.m. to 6:00 p.m. every second Tuesday of the month. Discussion followed. Ayes: Vincent, Freese, Schnorr. Nays: Wendt. Absent: Hardenbrook.

Public Comment: Comments heard from: Dennis Hendrickson, Lori Stokes and Michael Winn.

Comments By Board Members: Comments heard from Schnorr, Freese and Vincent.

Adjourn Meeting: Motion by Schnorr, support by Freese, **CARRIED**, to adjourn meeting at 6:07 p.m. Ayes: Vincent, Freese, Schnorr, Wendt. Absent: Hardenbrook.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Lawrence Vincent, Chairperson