

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
September 11, 2018

Present: Chairperson Medelis, Brown, Vincent. (Feldhusen arrives at 5:33 p.m.)

Absent: Feldhusen

Also Present: Village Manager – James-Mesloh, Assistant Village Manager – Vallad, Clerk -Schummer, Lori Stokes, Chuck Pipes, Bruce Lane.

Call to Order: Chairman Medelis called the meeting to order at 5:30 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.

Approval of Agenda: Moved by Vincent, support by Brown, **CARRIED**, to approve agenda as submitted. Ayes: All. Absent: Feldhusen.

Feldhusen arrives at 5:33 p.m.

Approval of Minutes: Moved by Vincent, support by Brown, **CARRIED**, to approve minutes from the August 15, 2018 W&L meeting as presented. Ayes: All. Abstain: Brown.

Water and Light Chairperson Announcements: Chairman Medelis stated that there was an opening on the W&L Board and if anyone is interested they should talk to him, President DeWitt or submit a letter of interest.

Public Comments on Agenda Items: Comments heard from: Lori Stokes – 301 W. John Street.

Submission of Bills and Financial Updates:

- A.) Water & Light Monthly Bills – Motion by Vincent, support by Feldhusen, **CARRIED**, recommend Village Council pay the August 2018 Electric Fund bill in the amount of \$137,412.41. Discussion followed. Ayes: All.
- B.) Motion by Vincent, support by Feldhusen, **CARRIED**, recommend Village Council pay the August 2018 Water Fund bill in the amount of \$13,051.95. Discussion followed. Vallad will check on a concrete bill that was charged to the Save the Bells account and should not have been. Ayes: All.
- C.) Christmas Light Fund is currently at \$14,499.38.
- D.) Water & Light – Cash Balance – July & August 2018, was reviewed and discussed.

Petitions and Communications: The Village Manager explained and discussed the following memos.

- 1.) Legal Memo from Jeff Jocks: Certification of Delinquent Bills to Tax Rolls.
- 2.) Legal Memo from Jeff Jocks: Utility Bills for Rental Properties.

Introduction and Adoption of Ordinances and Resolutions:

- 1.) Review Draft Version – Ordinance A: Ordinance Relative to the Management, Control and Use of the Water and Light Plants and Distribution Systems of the Village of Newberry.

Reports of Village Management:

- 1.) Superintendent of Water and Light: Joe Lively, working foreman, submitted a written report.
- 2.) Assistant Village Manager: Gave a verbal report along with presented charts and budget. Discussion followed.
- 3.) Village Manager: James-Mesloh gave a verbal as well as written report. An Audit presentation, for the Village Council, is being held on Wednesday October 3rd at 6:30 p.m., in the school auditorium.

Reports of Committees:

- 1.) Save the Bells: Schummer gave a verbal report.

Unfinished Business:

- 1.) Revised Site Plan – Verizon Cellular Tower. A representative, from Verizon, will do a presentation regarding the cellular tower on Monday, September 17 at 4:30 p.m.

New Business:

- 1.) Utility Bill Format. The Village Manager presented a mock-up of the new utility bill, which the Village will start using after the next billing cycle. Discussion followed.

Comments by Board Members: None.

Adjourn Meeting: Motion by Vincent, support by Feldhusen, **CARRIED**, to adjourn meeting at 6:35 p.m. Ayes: All.

These minutes are unapproved until voted on at the next meeting.