

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
January 14, 2020

Present: Board members: Vincent, Freese, Schnorr, Wendt.

Absent: Hardenbrook

Also Present: Clerk -Schummer, Interim Village Manager – Watkins, Lori Stokes, Bruce Lane, Scott Ouellette.

Call to Order: Chairman Vincent called the meeting to order at 5:30 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.

Approval of Agenda: Moved by Freese, support by Wendt, **CARRIED**, to approve agenda with one addition – Under *Petitions and Communications*, add: Customer Inquiry. Ayes: All. Absent: Hardenbrook.

Approval of Minutes: Moved by Freese, support by Wendt, **CARRIED**, to approve the minutes for the December 9, 2019 W&L meeting, with one correction. Under *Unfinished Business* -1.) Selection of Chairperson: Read -Ayes: Vincent, Freese, Hardenbrook, Schnorr. Nay: Wendt. Now reads – Ayes: Vincent, Freese Hardenbrook. Nays: Wendt. Abstain: Schnorr. Ayes: All. Absent: Hardenbrook.

Water and Light Chairperson Announcements: None.

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

- A.) **Water & Light – Monthly Bills – December 2019** - Motion by Freese, support by Schnorr, **CARRIED**, recommend Village Council pay the December Electric Fund bill in the amount of \$138,836.46. Ayes: All. Absent: Hardenbrook. Motion by Wendt, support by Freese, **CARRIED**, to recommend Village Council pay the December Water Fund bill in the amount of \$4,845.53. Discussion followed. Ayes: All. Absent: Hardenbrook.
- B.) **Christmas Light Fund** – Fund amount is \$13,372.59.
- C.) **Request for Disbursement of Funds:** Moved by Freese, support by Wendt, **CARRIED**, to recommend the Village Council approve the request for the disbursement of the Union Settlement – third (final) installment payment of \$5,000.00 Ayes: All. Absent: Hardenbrook.
- D.) **Perceptive Controls – Computer & Software for SCADA Well monitoring system:** Moved by Freese, support by Schnorr, **CARRIED**, to recommend the Village Council approve the Perceptive Control proposal for Computer and Software, in the amount of \$4,750.00 and Alarming with remote notification, in the amount of \$4,800.00. Watkins gave an explanation of the proposal. Ayes: All. Absent: Hardenbrook.

Petitions and Communications: Customer Inquiry. Moved by Freese, support by Wendt, **CARRIED**, to recommend to Council to refer the issue to the Ordinance Committee regarding multiple residence on a single use utility line. Discussion followed. Ayes: All. Absent: Hardenbrook.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) Superintendent of Water and Light: A written report was submitted by W&L acting Superintendent Dan Kucinskis. Watkins gave a verbal report.
- 2.) Interim Village Manager: Watkins gave a verbal report, which included an update on the Community Development Block Grant application process. She also clarified voting rules: For Village Council – majority is the number of seats whether present or not. W&L Board – majority is the number of members present. If you abstain from voting in a meeting you must give a reason. Discussion followed.

Unfinished Business:

- 1.) 2019 Water Asset Management Plan – For review: Watkins stated the plan is not accurate and will need to be updated. The Water Main Criticality Table was also presented for review. Discussion followed.

New Business:

- 1.) Bond Amortization Schedules Review: The following schedules were presented for review: 2005 Water Supply Bond, 2009 Water Supply Bond, 2014 Water Supply Bond, 2002 Electric Bond, 2003 Electric Bond and 2005 Electric Bond. Discussion followed.

Comments By Board Members: Wendt stated he would like to add a Public Comment period to the meetings. This issue will be added to the agenda for the February meeting.

Adjourn Meeting: Motion by Wendt, support by Freese, **CARRIED**, to adjourn meeting at 6:20 p.m. Ayes: All. Absent: Hardenbrook.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Lawrence Vincent, Chairperson