

**Village of Newberry
Planning Commission Meeting
Monday, April 22, 2019
Meeting Location: 302 East McMillan Ave.
Meeting Time: 6:00 p.m.**

1. Call to order:

Meeting was called to order by Chairman Vincent at 6:02pm

2. Pledge of Allegiance:

Chairman Vincent asked all to rise and pledge allegiance to the flag.

3. Rollcall:

Roll call was taken and Vincent, Vanatta, Stiffler, and Hardenbrook were present.

4. Approval of Agenda:

Motion by Vanatta with support from Hardenbrook to approve the agenda. A vote by voice was taken with all voting in the affirmative.

5. Approval of Minutes:

Planning Commission Meeting – March 25, 2019 at 6:00pm. Motion by Stiffler, second by Hardenbrook to approve minutes. A vote by voice was taken with Hardenbrook, Vincent, & Stiffler voting in the affirmative, Vanatta abstained.

6. Planning Commission Chairperson Announcements:

Planning Commission vacancy – still advertising for open seat.
Public Participation Plan Webinar on April 23, 2019 at 9am

7. Communications from the Public:

None

8. Petitions and Communications:

None

9. Unfinished Business:

Planning Commission looked at best practices updates from February 2019 for Development Ready Communities. We reviewed the Master Plan Goals and updated items that had been completed and adjusted timelines of other goals to reflect those which were in progress. It was noted that some goals needed engagement/action from the Village Council. Hardenbrook stated he would note those items needing Village Council involvement and bring things to the attention of the Council.

Rebecca Bolen from the EUP Regional Planning and Development Commission presented information on the Redevelopment Ready Communities (RRC) Public Participation Plan. We were encouraged to define what “Transparency” meant to the Planning Commission and the Village. We discussed what was in the plan (reference

items for the community, stakeholders within the community and various tools to communicate to the community). We then reviewed a couple examples from various redeveloped ready communities (Oak Park, Grand Rapids). We looked at strategies for using social media to communicate with stakeholders and the importance of tracking the effectiveness of using social media tools and communicating results back to the community.

We looked at crafting a Public Participation Plan (P3):

Identifying P3 Partners

Drafting Goals/Stakeholders

Affirm Goals/Stakeholders

Complete Draft

Review Draft

Adopt

10. New Business:

None

11. Comments by Planning Commission Members:

None

12. Adjournment - Regular Session

With no further business before the Planning Commission, a motion was made by Vanatta to adjourn the meeting at 7:03pm. Motion carried.