

**** Corrected at the July 21, 2020 Regular meeting**

Newberry Village Council
Regular Meeting Minutes
June 16, 2020 – 6:00 p.m.
Electronic Public Meeting – Due to COVID-19 Virus

****NOTE – All votes were done by Roll Call Vote**

Present: President Stokes, Trustees: Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Absent: None.

Also Present: Interim Village Manager/Director of Human Resources & Community Engagement – Watkins, Clerk – Schummer, Sterling McGinn, Larry Vincent, Chris Cox.

Call to Order: President Stokes called the meeting to order at 6:02 p.m. via Zoom.

Approval of Agenda: Moved by Cameron, support by Hendrickson, **CARRIED**, to approve the agenda with one change, move item 13 - #2 Planning Commission Zoning Funding, to after 9.) Village President Comments. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Minutes: Moved by Hendrickson, support by Puckett, **CARRIED**, to approve the minutes from the May 19, 2020, with one correction: Under Introduction and Adoption of Ordinances and Resolutions #3 – stated that Ordinance 51 had passed by a 4 to 2 vote, however after the close of the meeting, the Interim Village Manager was advised by the Village attorney, that because it did not pass with a 2/3 majority vote, Ordinance 51 failed. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Public Comments on Agenda Items: None.

Village President's Announcements: None.

Unfinished Business: 2.) Planning Commission Zoning Funding – Larry Vincent, as a representative from the Planning Commission explained why the Commission was asking for the funding. Moved by Puckett, support by Hendrickson, **CARRIED**, to approve a \$2,700.00 budget adjustment for the Planning Commission's requested funds for zoning. Discussion followed. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Submission of Bills and Financial Updates:

- A.) Village of Newberry – Monthly Bills. Moved by Hendrickson, support by Cameron, **CARRIED**, to approve payment of the May 16, 2020 – June 12, 2020 bills, in the amount of \$64,853.13. Roll call vote: Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
- B.) Water & Light monthly bills for May 8, 2020 to June 5, 2020: Moved by Cameron, support by Hendrickson, **CARRIED**, to accept the recommendation of the W&L Board to pay the Electric and Water Funds in the total amount of \$88,036.93. Roll call vote: Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
- C.) Christmas Lights Fund – as of 5/31/2020 - \$12,537.97.
- D.) Treasurer's Report:
 - a.) May 2020 – N. Moulton gave a written report. Council accepted the report as presented.
 - b.) 2020 Tax Rate Request for Signatures. Informational

Petitions and Communications: Letter of Appeal from Christopher Cox – received May 29, 2020. Mr. Cox was present via Zoom and answered questions from the Board. Moved by Puckett, support by Hardenbrook, **CARRIED**, to grant Mr. Cox the appeal amount of \$565.00. Discussion followed. Ayes: Stokes, Cameron, Hardenbrook, Puckett. Nays: Freese, Hendrickson.

Introduction and Adoption of Ordinances and Resolutions: Interim Village Manager, Watkins, gave a brief explanation of the following proposed resolutions and ordinances.

- 1.) Resolution 2020-06-SF - to approve Deficit Elimination Plan for Sewer Fund (response to 2018 Audit): Moved by Freese, support by Cameron, **CARRIED**, to adopt Resolution 2020-06-16-SF. Discussion followed. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
- 2.) Resolution 2020-06-16-TORC - to approve Deficit Elimination Plan for TORC Fund (response to 2018 Audit): Moved by Freese, support by Hardenbrook, **CARRIED**, to adopt Resolution 2020-

06-16-TORC. Discussion followed. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

- 3.) Resolution 2020-06-16-ATLAS – to approve Deficit Elimination Plan for Atlas Park Fund (response to 2018 Audit): Moved by Freese, support by Hendrickson, **CARRIED**, to adopt Resolution 2020-06-16-ATLAS. Discussion followed. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
- 4.) Ordinance 36 – Village Manager: Moved by Freese, support by Hendrickson, **CARRIED**, to move forward with the adoption of the revised Ordinance 36 - Village Manager Ordinance. Discussion followed. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
- 5.) Ordinance 52 – Village Clerk Duties and Compensation Ordinance: Moved by Puckett, support by Freese, **CARRIED**, to adopt Ordinance 52. Discussion followed. ~~Ayes: Stokes, Cameron, Freese, Hardenbrook.~~ ~~Nays: Hendrickson, Puckett.~~ **** Ayes: Stokes, Cameron, Freese, Hardenbrook, Puckett.**

Unfinished Business:

- 1.) Audit update: Watkins gave the update. The auditor is scheduled to do a presentation on the 2018 audit at the July 21st meeting. The total billed by the State for the 2018 Audit was \$26,450.00.
 - a.) Notice of Intent to Withhold State payments. Noticed dated May 18, 2020 presented.
- 2.) Planning Commission Zoning Funding: Covered earlier in the meeting.
- 3.) New Maintenance Building update: Update given by Watkins. Site work will start this week.
- 4.) MBANK – Payment & Tax Accounts: Watkins and Freese attended a meeting with representatives from MBANK. Freese gave a report on the meeting. Security of Village accounts was discussed. It was decided to have Village accounts remain at MBANK.
- 5.) Capital Improvement Plan - UPEA Engineering – Grant funding: Watkins discussed the need for a Capital Improvement Plan, and how we will achieve getting that done, at no cost to the Village.
- 6.) SRF Loan Calls to Council – follow-up from May Council question: Watkins was able to confirm the calls made to Council members were legitimate and a common practice.
- 7.) 303 W. Avenue C sewer issue: It was decided the sewer pipes were crushed during the water project so the Village will pay for the cost of replacement. Watkins will look into the property owners past credit requests because of the pipe issue.
- 8.) Verizon Tower: Watkins gave an update. Moved by Hendrickson, no support, **MOTION DIES**, to open discussions with the new contractor representing the Verizon Tower.
- 9.) Review of Utility Billing Payment and Processing for June & July: Watkins gave an update.
 - a.) Electric Service Disconnects are scheduled for July 13.
- 10.) Public Comment Follow-Up from Previous Meeting: None.

New Business:

- 1.) 2019 Audit: Approval of extension request for audit & F65 report, extended from June 30 to July 21, 2020.
- 2.) Tree trimming along primary power lines: Estimates were attached for reference. Moved by Hendrickson, support by Puckett, **CARRIED**, to put bids out for tree limb removal within the Village. Discussion followed. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.
- 3.) Village Manager Position: Covered earlier in the meeting.

Reports of Boards:

- 1.) Water & Light Board:
 - a.) Minutes provided from the June 9, 2020 meeting. Report by Freese.
 - b.) 2019 Annual Energy Waste Reduction Report.
- 2.) Planning Commission Meeting: May 26, 2020 meeting cancelled.

Committee Reports:

- 1.) Ordinance Committee: June 4, 2020, meeting minutes provided.

Reports of Village Officers & Management:

- A.) Fire Chief: Wendt submitted a written report.

- B.) Superintendent of Wastewater Treatment Plant & DPW: Blakely submitted a written report.
- C.) Water & Light: Written report submitted by Dan Kucinkas.
- D.) Interim Village Manager/Director of Human Resources & Community Engagement: Watkins gave a verbal as well as written report. Watkins stated there was one new FOIA request. Moved by Hardenbrook, support by Cameron, **CARRIED**, to approve the leave request by Interim Village Manager Watkins, for August 3rd, 4th and 5th, 2020. Ayes: Stokes, Cameron, Freese, Hardenbrook, Hendrickson, Puckett.

Public Comment: Comment heard from Christopher Cox.

Comments by Council Members: Comments heard from Hendrickson, Cameron and Freese.

Adjourn Meeting: Moved by Hendrickson, support by Cameron, **CARRIED**, to adjourn the meeting at 8:38 p.m. Board members disconnected the phone call before roll call vote was able to be taken.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Lori A. Stokes, Village President