

Newberry Village Council
Regular Meeting Minutes
January 21, 2020
302 East McMillan Ave.
6:00 p.m.

Present: President Stokes, Trustees: Cameron, Freese, Hendrickson, Puckett.

Absent: Hardenbrook.

Also Present: Interim Village Manager/Director of Human Resources & Community Engagement – Watkins, Superintendent of WWTP – Blakely, Clerk – Schummer, Fire Chief – Wendt, Sterling McGinn, Scott Ouellette, Rebecca Handa, Bruce Klusmeyer, Robert Stevens.

Call to Order: President Stokes called the meeting to order at 6:00 p.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Approval of Agenda: Moved by Hendrickson, support by Cameron, **CARRIED**, to approve the agenda as presented. Ayes: All. Absent: Hardenbrook.

Minutes: Moved by Hendrickson, support by Freese, **CARRIED**, to approve the minutes from the December 18, 2019, Public Hearing for 2020 Budget and Regular Session, as written. Ayes: All. Abstain: Puckett – was not on Council at the time of the meeting. Absent: Hardenbrook.

Public Comments on Agenda Items: None.

Village President's Announcements: President Stokes welcomed new Council member, Jeff Puckett.

Submission of Bills and Financial Updates:

- A.) **Village of Newberry – Monthly Bills.** Moved by Puckett, support by Freese, **CARRIED**, to approve payment of the December 14, 2019 – January 16, 2020 bills, in the amount of \$96,471.46. Roll call vote: Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.
- B.) **Water & Light monthly bills for December 7, 2019 to January 10, 2020:** Moved by Hendrickson, support by Puckett, **CARRIED**, to accept the recommendation of the W&L Board to pay the Electric and Water Funds in the total amount of \$143,681.99. Roll call vote: Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.
- C.) **Christmas Lights Fund – as of 12-31-19** \$13,372.59
- D.) **Treasurer's Report – December 2019 –** N. Moulton gave a written report. Council accepted the report as presented.
- E.) **Request for Disbursement of Funds:**
 - a.) **Stormwater/Asset Management/Wastewater (SAW) Grant Program, pay when paid:** Moved by Freese, support by Hendrickson, **CARRIED**, to pay Request #19 – 12/01/19 to 12/31/19–C2AE invoice #69123: \$6,066.56. Roll Call Vote - Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.
- F.) **Request for Disbursement of Funds – Union Settlement:** Moved by Freese, support by Puckett, **CARRIED**, to make the final payment on the Union Settlement for \$5,000.00. Ayes: Cameron, Freese, Hendrickson, Puckett. Abstain: Stokes – conflict. Absent: Hardenbrook.
- F.) **Computer & Software for SCADA Well Monitoring System:** Moved by Puckett, support by Freese, **CARRIED**, to approve the proposal from Perceptive Controls for Computer and software - \$4,750.00 and Alarming with remote notification - \$4,800.00. Discussion followed. Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.

Petitions and Communications:

- 1.) Letters received from Jack Olson and Bruce Lane. Discussion followed.

Introduction and Adoption of Ordinances and Resolutions:

- 1.) **Resolution: Declaring Trustee Vacancy:** Moved by Freese, support by Hendrickson, **CARRIED**, to adopt the Village of Newberry Trustee Vacancy Resolution. Vacancy is due to a resignation. Ayes: All. Absent: Hardenbrook.

Unfinished Business:

- 1.) Village Treasurer Position – changing from Elected to Appointed: Ordinance committee is working on this matter.
- 2.) Consent Agenda: Put on hold for now.
- 3.) Public Comment Follow-up from Previous Meeting: None needed.

New Business:

- 1.) Appointing Mediation Team for Pentland Dispute – Closed Session:

Closed Session: Moved by Freese, support by Hendrickson, **CARRIED**, that Council go into closed session at 6:18 p.m. to discuss litigation with the Village Attorney pursuant to MCL 15.268(e). Roll call vote: Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.

Moved by Puckett, support by Hendrickson, **CARRIED**, to come-out of Closed Session at 6:40 p.m.

Roll call vote: Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.

- 2.) Appointment of Mediation Team: President Stokes recommendation for the Mediation Team is as follows: Allison Watkins, George Blakely, Lori Stokes, and Dennis Hendrickson, with Jeff Puckett at alternate. Moved by Puckett, support by Cameron, **CARRIED**, to accept President Stokes recommendation of the Mediation Team for the Pentland Dispute. Ayes: All. Absent: Hardenbrook.
- 3.) Village Clerk Position: Possibly changing from elected to appointed.
- 4.) Water System Asset Management Program Plan (Amp)
 - i. Water Main Criticality Table. Watkins presented the Plan and Criticality Table documents, reported on, and answered questions regarding the plan.
- 5.) Bond Amortization Schedules: The following bond amortization schedules were presented for reference and review: 2005, 2009, 2014 Water Supply Bonds, 2002, 2003, 2005 Electric Bonds. Watkins reported the 2005 Electric Bond would be paid-off at the end of this year. Discussion followed.
- 6.) Village Council & Elected Official Contact Sheet & Terms Listing: For reference and review.

Reports of Boards:

- 1.) Water & Light Board Meeting – January 7, 2020: Meeting minutes provided. Report by Freese. Discussion followed.
- 2.) Planning Commission Meeting: Did not meet. Next meeting is January 27, 2020.

Committee Reports:

- 1.) Ordinance Committee: January 9, 2020 - meeting minutes presented. Stokes gave a verbal report. Stokes stated the Committee wanted direction from the Council for a language change in Ordinance A. Council stated they support the use of the term ‘be located’ as opposed to ‘reside’. Moved by Hendrickson, support by Cameron, **CARRIED**, approve Watkins move forward with writing a proposal regarding state funds to cover costs and training from a company that would come on site to clean up and organize ordinances. Ayes: All. Absent: Hardenbrook.
- 2.) 41 Lumber Ad Hoc Committee – January 14, 2020 meeting minutes presented. Stokes gave the report. Moved by Hendrickson, support by Freese, **CARRIED**, to approve moving forward with project with the change of building on existing cement pad to building on a new cement pad. Discussion followed. Ayes: All. Absent: Hardenbrook. Moved by Freese, support by Hendrickson, **CARRIED**, to approve using a site, to be determined, between East Victory and East McMillan. Discussion followed. Ayes: All. Absent: Hardenbrook.
- 3.) Management Committee: January 15, 2020 - meeting minutes presented. Stokes gave the report. Moved by Freese, support by Cameron, **CARRIED**, to refer, for review, Compensation of Elected Officials to the Ordinance Committee. Discussion followed. Ayes: All. Absent: Hardenbrook.

Reports of Village Officers & Management:

- A.) Fire Chief: Wendt gave written and verbal report. Bruce Klusmeyer gave a report regarding repair work needed on the ladder truck. Moved by Freese, support by Cameron, **CARRIED**, to approve the funds to repair the ladder truck for a maximum of \$19,220.00. Discussion followed. Ayes: Stokes, Cameron, Freese, Hendrickson, Puckett. Absent: Hardenbrook.

- B.) Ordinance Enforcement Officer: Fossitt submitted a written report.
- C.) Superintendent of Wastewater Treatment Plant & DPW: Blakely gave verbal as well as written report.
- D.) Water & Light: Written report presented by Dan Kucinskas.
- E.) Interim Village Manager/Director of Human Resources & Community Engagement: Watkins gave a verbal as well as written report. Discussion included update on the proposed Verizon contract, the audit and Community Development Block Grant application. Watkins stated, in the future, she would not require staff to attend Council meetings. She would request their attendance as needed. Moved by Freese, support by Cameron, **CARRIED**, to approve Watkins leave request for January 31, 2020 and February 3, 2020. Ayes: All. Absent: Hardenbrook.

Public Comment: Comments heard from: Scott Ouellette, Rebecca Handa and Robert Stevens.

Comments by Council Members: None.

Adjourn Meeting: Moved by Puckett, support by Freese, **CARRIED**, to adjourn the meeting at 7:49 p.m. Ayes: All. Absent: Hendrickson.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

Lori A. Stokes, Village President