

Newberry Village Council  
Regular Meeting Minutes  
February 19, 2018  
302 East McMillan Ave.  
6:00 p.m.

**Present:** President Pro-tem Brown, Trustees: Hardenbrook, Hendrickson, Medelis.

**Absent:** DeWitt, Downey.

**Also Present:** Village Manager - James-Mesloh, Assistant Village Manager - Vallad, Clerk - Schummer, Superintendent WWTP - Blakely, Director of Human Resources & Community Engagement - Watkins, Superintendent of Water & Light – Perry, Fire Chief Wendt, Jim Diem, Steve Stiffler, Don Jones, E. Buckler, Mike Schnorr, Don Ratliff, Greg Rathje, Bruce Lane, Mike Needha, Ken Stokes, Lori Stokes, Michael Winn.

**Call to Order:** President Pro-tem Brown called the meeting to order at 6:00 p.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

**Approval of Agenda:** Moved by Hendrickson, support by Medelis, **CARRIED**, to approve the agenda. Ayes: All. Absent: DeWitt, Downey.

**Minutes:** Moved by Medelis, support by Hardenbrook, **CARRIED**, to approve the January 15, 2018, regular meeting minutes as written. Ayes: All. Absent: DeWitt, Downey.

**Public Comments on Agenda Items:** Comments heard from: Lori Stokes – 301 W. John St., Michael Winn – 607 Newberry Ave., E. Buckler – 412 W. Ave. C., Mike Schnorr – E. Truman, Don Ratliff – 309 E. Truman.

**Village President’s Announcements:** None.

**Submission of Bills and Financial Updates:**

- 1.) Village of Newberry – Monthly Bills. Moved by Medelis, support by Hendrickson, **CARRIED**, to approve the January 2018 bills as presented, in the amount of \$210,263.28. Discussion followed. Ayes: All. Absent: DeWitt, Downey.
- 2.) Village of Newberry - Cash Balance – December 2017. Reviewed.
- 3.) Water & Light monthly bills for January 2018. Moved by Hardenbrook, support by Hendrickson, **CARRIED**, to pay January payables in the amount of \$317,613.44. Discussion followed. Ayes: All. Absent: DeWitt, Downey.
- 4.) Water & Light – Cash Balance – December 2017 - Reviewed.
- 5.) Treasurer’s Report - Accepted by Council as presented.

**Petitions and Communications:**

- 1.) Email from Rebecca Handa, regarding snowmobile noise in the Village at night. Discussion followed.
- 2.) Letter from Miller, Canfield, Paddock and Stone, P.L.C., regarding the Water Supply System Revenue Bond and issuance of the Final Approving Opinion. Discussion followed.

**Introduction and Adoption of Ordinances and Resolutions:** None.

**Reports of Boards:**

- 1.) Water & Light Board Meeting from Tuesday, February 13, 2018: Medelis gave the report.

- 2.) Planning Commission Meeting: Next meeting is scheduled for February 26, 2018 at 6:00 p.m., where the Public Hearing in January will be continued to hear comments on the Master Plan.

**Reports of Village Officers and Management:**

- A.) Fire Chief: Wendt gave the report.  
B.) Ordinance Enforcement Officer: None  
C.) Director of Human Resources & Community Engagement: Watkins gave a verbal as well as written report.  
D.) Superintendent of Wastewater Treatment Plant: Blakely gave a verbal as well as written report.  
E.) Superintendent of Water & Light: Perry gave a written as well as a verbal report.  
F.) Superintendent of Parks and Recreation: Grant reimbursements for Atlas Park and TORC have been received.  
G.) Assistant Village Manager: Vallad gave a written as well as verbal report  
H.) Village Manager: James-Mesloh gave a verbal report as well as written report.

**Committee Reports:**

- 1.) Project Rising Tide: James-Mesloh gave an update.  
2.) Save the Bells: The Save the Bells fund balance is now at \$16,116.82. Perry reported that the room that was prepared for the bell storage has helped greatly in drying the bells before storage.

**Unfinished Business:** None.

**New Business:**

1. Invite Proposals for Utility & Accounting Software: Moved by Medelis, support by Hendrickson, **CARRIED**, to move forward with looking at proposals for an updated software system for the Village of Newberry. Ayes: All. Absent: DeWitt, Downey.  
2. AECOM Proposal: Moved by Hendrickson, support by Medelis, move to contract with AECOM for the Water Main Inventory and the Hydrant and Valve Inventory for the total amount of \$6,220. Discussion followed. Hendrickson withdrew his motion, Medelis in agreement of withdrawal. This will be put on the next meeting's agenda.  
3. Council Rules of Conduct: After a brief discussion, it was decided that this would need to be discussed further when there is a full Council present.

**Public Comment:** Comments were heard from: E. Buckler – 412 W. Ave. C, Michael Winn – 607 Newberry Ave., Mike Schnorr – E. Truman, Don Jones – 514 E. Ave. B, Don Ratliff – 309 E. Truman, Steve Stiffler, Bruce Lane – E. Ave. D.

**Comments by Council Members:** None.

**Adjourn Meeting:** Moved by Hardenbrook, support by Hendrickson, **CARRIED**, to adjourn the meeting at 7:32 p.m. Ayes: All. Absent: DeWitt, Downey.

These minutes are unofficial until voted on at the next meeting.

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Terese Schummer, Clerk

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Sharon Brown, Village President - Pro-tem