

Newberry Village Council
Regular Meeting Minutes
December 18, 2017
302 East McMillan Ave.
6:00 p.m.

Present: President DeWitt, Trustees: Brown, Downey, Hardenbrook, Hendrickson, Medelis.

Absent: None.

Also Present: Village Manager - James-Mesloh, Assistant Village Manager - Vallad, Clerk - Schummer, Superintendent WWTP - Blakely, Director of Human Resources & Community Engagement - Watkins, Superintendent of Water & Light – Perry, Ordinance Enforcement Officer - Fossitt, Jim Diem, Chuck Lawson, Steve Stiffler

Call to Order: President DeWitt called the meeting to order at 6:00 p.m. at the Village of Newberry Administration Building. The Pledge of Allegiance was recited.

Approval of Agenda: Moved by Medelis, support by Brown, **CARRIED**, to approve the agenda. Ayes: All.

Minutes: Moved by Downey, support by Brown, **CARRIED**, to approve the November 20, 2017, special session minutes as written. Ayes: All. Moved by Hendrickson, support by Downey, **CARRIED**, to approve the November 20, 2017, regular meeting minutes as written. Ayes: All. Moved by Brown, support by Hendrickson, **CARRIED**, to approve the November 30, 2017 special session minutes, with one addition - under New Business, the motion made by Medelis, supported by Hendrickson, read: to accept the Plante Moran proposal, dated November 21, 2017, for the budget for the year 2018, to be completed prior to December 31, 2017. Now reads: to accept the Plante Moran proposal, dated November 21, 2017, for the budget for the year 2018, to be completed prior to December 31, 2017 with the portion of the contract paid by the village not to exceed \$11,400. Ayes: All.

Public Comments on Agenda Items: None.

Village President's Announcements: President DeWitt thanked everyone who worked on and participated in the Christmas parade.

Submission of Bills and Financial Updates:

- 1.) Village of Newberry – Monthly Bills. Moved by Hendrickson, support by Brown, **CARRIED**, to approve the November 2017 bills as presented, in the amount of \$412,715.42. Discussion followed, correction made regarding a vendors name, changed from PVS Technologies Inc. to Ferris Solutions. Ayes: All.
- 2.) Village of Newberry - Cash Balance – October 2017. Reviewed.
- 3.) Water & Light monthly bills for November 2017. Moved by Brown, support by Downey, **CARRIED**, to pay November payables in the amount of \$294,373.97. Discussion followed. Ayes: All.
- 4.) Water & Light – Cash Balance – October 2017 - Reviewed.
- 5.) Treasurer's Report - Accepted by Council as presented.
- 6.) Request for Disbursement of Funds
 - a. **C2AE – October – November 2017 – Request #25:** Chuck Lawson and George Blakely gave an update on the projects being done at the Waste Water Treatment Plant.
 - i. Moved by Brown, support by Hendrickson, **CARRIED**, to approve payment of Request #25 in the amount of \$65,516.29, pay when paid. Discussion followed and invoices included in Request #25 were reviewed. Ayes: All.
 - ii. Exhibit K: Amendment 2: Moved by Brown, support by Hendrickson, **CARRIED**, to approve C2AE - amendment #2 to the Owner-Engineer Agreement, dated July 5, 2012, to increase post construction services from \$10,000 to \$15,000 an increase of \$5,000.00. Discussion followed. Ayes: All.

Petitions and Communications:

- 1.) Letter from Eva Burrell Animal Shelter – The shelter requested the Village pay them \$2,500 as compensation for the shelter taking our homeless animals. Moved by Downey, support by

Hardenbrook, **CARRIED**, to send the Eva Burrell Animal Shelter a letter stating they should send the letter to the Luce County Board. Discussion followed. Ayes: All.

- 2.) Thank you card from Joe & Barb Schneider, Victor Johnson and Rose Johnson Clark, regarding the work done to eliminate the noise at the WWTP that was disturbing to these residents in the vicinity of the plant.
- 3.) Thank you letter from Joe Crabill, regarding the Christmas parade.
- 4.) Letter to the Editor from John Iacoangeli, Project Rising Tide Liaison for MEDC and Principle for Beckett & Reader, Inc.
- 5.) Letter to the Editor from Larry Vincent, Chairperson of Planning Commission.

Introduction and Adoption of Ordinances and Resolutions: None

Reports of Boards:

- 1.) Water & Light Board Meeting from Tuesday, December 12, 2017: Medelis gave the report.
- 2.) Planning Commission Meeting: Meeting was cancelled due to lack of quorum – trying to reschedule in January.

Reports of Village Officers and Management:

- A.) Fire Chief: Nothing to report.
- B.) Ordinance Enforcement Officer: Fossitt gave a verbal report.
- C.) Director of Human Resources & Community Engagement: Watkins gave a verbal report.
- D.) Superintendent of Wastewater Treatment Plant: Blakely gave a verbal as well as written report. Moved by Medelis, support by Brown, **CARRIED**, to move forward with pursuing installation of a new RAS pump at the WWTP, added to the project. Ayes: All.
- E.) Superintendent of Water & Light: Perry gave a written as well as a verbal report.
- F.) Superintendent of Parks and Recreation: Nothing to report.
- G.) Assistant Village Manager: Vallad gave a verbal report as well as charts given to Council.
- H.) Village Manager: James-Mesloh gave a verbal as well as written report.

Committee Reports:

- 1.) Fire Committee: Medelis gave a verbal report.
- 2.) Save the Bells: The Save the Bells fund balance is now at \$14,819.43.

Unfinished Business: None.

New Business:

1. 2017 audit – Review contract: Moved by Brown, support by Hardenbrook, **CARRIED**, that we engage the State of Michigan - Department of Treasury to do the Village of Newberry's audit for 2017. Discussion followed. Hendrickson asked if there was a reason why we called the Michigan Department of Treasury in to do the audit this year. The Assistant Manager stated that it was a transparent way to have it done, some residents have indicated that they don't feel the Village is being transparent enough so this should help put those worries to rest. It was agreed that the past auditors were good, however, it is good to have a new set of eyes auditing the Village from time to time. Discussion followed. Ayes: All.

Public Comment: None

Comments by Council Members: Comments heard from: Brown, DeWitt, Hendrickson.

Adjourn Meeting: Moved by Brown, support by Downey, **CARRIED**, to adjourn the meeting at 7:56 p.m. Ayes: All.

These minutes are unofficial until voted on at the next meeting.

Terese Schummer, Clerk

John Dewitt, Village President