

Newberry Village Council  
Regular Meeting Minutes  
March 22, 2017  
(Rescheduled from 3/20/17 because of illness)

**Present:** President DeWitt, Trustees: Brown, Dishaw, Hendrickson.

**Absent:** Baynton, Medelis, Zimmerman.

**Also Present:** Superintendent Vallad, Clerk Schummer.

**Call to Order:** President DeWitt called the meeting to order at 6:05 p.m. at the Village of Newberry Administration building. The Pledge of Allegiance was recited.

**Approval of Agenda:** Moved by Dishaw, support by Brown, **CARRIED**, to approve the agenda with additions. Ayes: All. Absent: Baynton, Medelis, Zimmerman.

**Minutes:** Moved by Brown, support by Hendrickson, **CARRIED**, to approve the February 20, 2017 regular meeting minutes as written. Ayes: All. Absent: Baynton, Medelis, Zimmerman.

**Village President's Announcements:**

- 1.) Committee Appointments of Trustees – Tabled because of absent Trustees.
- 2.) Planning Commission Appointments – President DeWitt appointed the following: Alan Alexander, Sharon Brown, Harold Dishaw, Mike Schnorr, Heather Thornton and Larry Vincent. Discussion followed.

**Submission of Bills and Financial Updates:**

- 1.) Village of Newberry – Monthly Bills. Moved by Hendrickson, support by Brown **CARRIED**, to approve the February 2017 bills as presented. Discussion followed. Ayes: All. Absent: Baynton, Medelis, Zimmerman.
- 2.) Village of Newberry cash balance, 1/17. Reviewed.
- 3.) Village of Newberry – Financial Statement – 1/17. Reviewed.
- 4.) Water & Light monthly bills for February 2017 - Moved by Dishaw, support by Brown, **CARRIED**, approve the February 2017 bills: Electric Fund - \$235,491.61, Water Fund - \$6,486.45. Discussion followed. Ayes: All. Absent: Baynton, Medelis, Zimmerman.
- 5.) Water & Light – Cash Balance – 1/17. Reviewed.
- 6.) Water & Light – Financial Statement – 1/17. Reviewed.

**Public Comments of Agenda Items:** None

**Petitions and Communications:**

1. Update from Joseph Smithson on the Designated Landing Area in the Village of Newberry. The helicopter pad is considered an Emergency Landing Zone, which makes it a legal landing area. Discussion followed regarding possibly leasing the property to the helicopter company.

**Introduction and Adoption of Ordinances and Resolutions:**

1. Resolution: Planning Commission Adoption of the Community Master Plan. Moved by Brown, support by Hendrickson, **CARRIED**, to adopt the Resolution. Discussion followed. Ayes: All Absent: Baynton, Medelis, Zimmerman.
2. Resolution: Participation in the Redevelopment Ready Certification (RRC) Process – Moved by Brown, support by Dishaw, **CARRIED**, to adopt the Resolution that we intend to participate in the redevelopment process. Discussion followed. Ayes: All. Absent: Baynton, Medelis, Zimmerman.

**Reports of Village Officers and Management:**

- A.) Treasurer Report -2/1/17 to 2/28/17: The treasurer report was presented and accepted.
- B.) Fire Chief: None.
- C.) Superintendent of Water & Light and Wastewater – 2/1/17 to 2/28/17: Vallad gave a verbal as well as written report which included:
  - Pothole repair
  - Flushing hydrants throughout Village
  - The Crew is going to start the Worthington generator once a month to make sure it will support the Village in the case of an outage.
- D. Village Manager – 2/1/17 to 2/28/17:  
Village Manager James-Mesloh out with illness.

**Reports of Boards:**

- A.) Water & Light Board: Meeting minutes from March 14, 2017 were presented.
- B.) Planning Commission Meeting was held Tuesday, March 14, 2017. Meeting minutes presented.

**Committee Reports:**

- 1.) DPW/WWTP Committee: Trustee Brown gave the report. Discussed possibility of the Village purchasing its own lawn mower. Brown has submitted a grant for recycling. Discussed bids for the playground equipment at Atlas Park. One bid was on time the other came in an hour and a half past the deadline by UPS. Three Bids for the TORC project were also received. Moved by Dishaw, support by Hendrickson, **CARRIED**, Council awarded Bacco Construction Company the bid for the TORC Project, with the understanding we may negotiate the option of paving the access road. Ayes: All. Absent: Baynton, Medelis, Zimmerman.
- 2.) Finance Committee: None.
- 3.) Fire Committee: None.
- 4.) Management Committee: None.
- 5.) Ordinance Committee: In the process of getting the Committee up and running.
- 6.) Project Rising Tide: Trustee Brown stated that one of the last items needed for the Strategic Economic Plan is the identification of redevelopment ready properties in the Village. Discussion followed.
- 7.) Tahquamenon Outdoor Recreation Complex Committee (TORC): A meeting was held on March 22. Moved by Hendrickson, support by Brown, **CARRIED**, to pay \$89.90 to Wade Trim for professional services rendered for the TORC project. Ayes: All. Absent: Baynton, Medelis, Zimmerman. Brown stated that we were awarded the \$5,000 grant for the school garden project. She also advised that the back nine holes

of the disc golf course would be finished before the second week of June. The Farmers Market location was also discussed.

**Unfinished Business:** None.

**New Business:**

1. Regulating Medical Marihuana in the Village of Newberry: Trustee Brown went to a special training in St. Ignace for this. She stated that basically if you don't want to allow it in your town you do not have to do anything. If you do want it in your town you have to pass an ordinance.
2. Authorizing Village Manager:
  - a. Lease Copy Machine for Village Office: Approved by Council
  - b. Wastewater Treatment Plant Superintendent:
    - i. Determine salary and budget recommendations: Discussed.
  - c. Staff Resignation of Financial Secretary:
    - i. Hire replacement, adjust staffing and budget recommendations. Discussed.
  - d. Negotiate contract details for law enforcement and budget recommendations: Discussion followed.

**Public Comment:** In an effort to cut down the cost of printing the complete minutes, Clerk Schummer presented an example of a summary of meeting minutes to be put in the newspaper. Council authorized the Clerk to submit the summary of minutes to the newspaper in the future, with the complete minutes available to the public at the Village of Newberry offices and on the Village website.

**Adjourn Meeting:** Moved by Hendrickson, support by Dishaw, **CARRIED**, to adjourn the meeting at 8:00 p.m. Ayes: All. Absent: Baynton, Medelis, Zimmerman.

These minutes are unofficial until voted on at the next meeting.

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Terese Schummer, Clerk

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John Dewitt, Village President