

Newberry Village Council  
Regular Meeting Minutes  
March 21, 2016

**Present:** President Anderson, Trustees: Brown, DeWitt, Hendrickson, Medelis, Olson, Zimmerman, Village Manager Cleaver and Clerk Schummer.

**Absent:** None.

**Also Present:** Superintendent Vallad, Fire Chief Wendt, Treasurer Kisro, Larry Vincent, John Blanchard, Jennifer Lusk, John Trynoski (AECOM).

**Call to Order:** President Anderson called the meeting to order at 6:00 p.m. at the Village of Newberry Office followed by the Pledge of Allegiance.

**President's Minute:** None.

**Minutes:** Moved by Olson, support by Hendrickson, CARRIED, to approve the February 15, 2016, Public Hearing minutes as corrected with the following change: Adjourn Meeting: Line 2, Absent: Medelis, change to Absent: Zimmerman. Ayes: All. Moved by DeWitt, support by Olson, CARRIED, to approve February 15, regular meeting minutes as written. Ayes: All.

**Bills:** Moved by Hendrickson, support by DeWitt, CARRIED, to approve the February 2016 bills as presented. Discussion followed. Ayes: All.

**Guest Comment:** Jennifer Lusk, representing Step Up 4 Kids, asked for approval to hold an event in the Village. Moved by Olson, support by Zimmerman, to approve request from Step Up 4 Kids to hold the Fun Run on May 21<sup>st</sup> from 9-10 a.m. Ayes: All.

**Management Reports:**

A.) **Treasurer Report:** Report was accepted as read.

B.) **Fire Chief:** Chief Wendt reported the department responded to a small ~~grass fire~~ <sup>woodchip</sup> at L.P., but L.P. had put it out themselves. He pointed out that there was a discrepancy in the bills. The fire department was billed for an Office Depot order, however they've never purchased anything from there. Manager Cleaver will look into it. Bill Glime retired as Assistant Chief. Steve Fossitt was elected into Glime's position. After a closed session meeting, Ed Neff was appointed to fill Fossitt's position of Lieutenant, which he will hold until that position comes up for election.

*woodchip - Corrected  
at the April  
18<sup>th</sup> 2016*

- C.) **Superintendent:** Vallad gave a verbal as well as a written report which included:
- Discussion of receipt of a DEQ letter dated March 14, 2016, regarding lead and copper rule implementation at community public water supplies.
  - The Worthington oil change is done, it was brought up on line and went well.
  - Helped the school test water for lead.
  - He had a meeting with the DEQ regarding adding phosphate to the water.
  - Crew is working on potholes.
  - Roads will be swept when the weather allows.
  - The road going to the wells was discussed, as to who owns and maintains it.

**New Business (moved to accommodate out of town guest):**

10.)

**B. Water System Improvement, Phase 5 Invoices (Pay when paid) USRD Request #9:**

John Trynoski, from AECOM, updated Council on the project and explained the bills.

1.) Moved by DeWitt, support by Olson, CARRIED, to approve payment of Invoice #14490PA#10, dated 2/29/16, in the amount of \$141,344.02 to Oberstar. Ayes: All.

2.) Moved by DeWitt, support by Olson, CARRIED, to approve payment of invoice #37712467, in the amount of \$15,095.00, dated 3/3/16 to AECOM. Ayes: All.

2a.) Moved by Hendrickson, support by Brown, CARRIED, to approve Change Order #5, dated 3/2/16 for \$0.00. Ayes: All

3.) Moved by Hendrickson, support by Zimmerman, to pay invoice #37702989, dated 2/15/16, in the amount of \$2,125.00 to AECOM and this is the final engineering invoice for Safe Routes to School project. Discussion followed. Ayes: All.

John Trynoski stated that there was approximately \$87,000 left for the project. He worked up an estimate to do Ave. B to Ave. C, south on M-123. This would cost around \$50,000.00 leaving \$30,000 for working contingency and a possible small project. Approval for the projects will be sought from Council at a future meeting. Discussion followed.

**Management Reports (continued):**

**D. Village Manager:**

- Moved by DeWitt, support by Olson, CARRIED, to approve payment of MECA invoice #4118877, dated 1/14/16, in the amount of \$12,110.00, for safety training. Discussion followed. Ayes: All.
- John Blanchard was present and asking for clarification and possible relief on his sewer bill. After a lengthy discussion Council decided to table the matter until it is researched further.
- Move to new building is almost finished.
- Oberstar will be done by the end of April.
- Rising Tide will have an area wide meeting April 6, 2016.
- Having a sign made for the front of the new Village building was discussed.
- A Discussion was held regarding Devere Construction having financial issues.
- The manager did a public service announcement for the radio. He advised residents who live in homes over 20 years old, to run their water at least one to two minutes before consuming it, if the water had not been used within the past six hours.

**Committee Reports:**

- A.) DPW/WWTP Committee: None
- B.) Finance Committee: None.
- C.) Management Committee: None.
- D.) Fire Committee: None.
- E.) Parks and Recreation: None.
- F.) Strategic Health Alliance: None.
- G.) Water & Light Board Rep's Report: Discussion regarding the purchase or leasing of a new printer for the W&L office was briefly discussed. No action taken at this time. The Policy Review Committee met recently to work on W&L policies. The joint

light pole agreement was signed and fully executed with Cloverland. There is an LED light bulb giveaway starting April 7, 2016, one bulb for each account. An ad will be in the Newberry News regarding this.

**Unfinished Business:** None.

**New Business:** (continued)

A. WWTP Improvement Invoices (Pay when paid) SRF Request #17:

- 1.) Moved by DeWitt, support by Brown, CARRIED, to pay Invoice #61792, in the amount of \$4,365.48, dated 2/29/16 to C2AE Engineering. Ayes: All.
- 2.) Invoice for DeVere Contractors – no action needed.
- 3.) WWTP Lab furniture approval in the amount of \$1,198.15. No action needed.
- 4.) Moved by DeWitt, support by Zimmerman, CARRIED, to approve purchase of Chlorination equipment in the amount of \$6,641.00 from Milan Supply. Discussion followed. Ayes: All.

C. 5K Fun Run May 21, 2016: Previously discussed in Guest Comment.

D. Blight in the Village: Trustee Medelis took a picture of blight in his neighborhood and passed it around for Council to view. He believes Village residents deserve better enforcement of the blight ordinance. A lengthy discussion followed.

E. Seek Approval: Trustee Brown is working on 2 park-funded projects. She asked and was granted approval from Council to consult the attorney regarding the legality of putting a safety fence near the railroad tracks.

**Public Comment:** None.

**Adjourn Meeting:** Moved by Olson, support by DeWitt, CARRIED, to adjourn the meeting at 8:34 p.m. Ayes: All.

These minutes are unofficial until voted on at the next meeting.

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Terese Schummer, Clerk

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Charles Cleaver, Village Manager