

Newberry Water & Light Board

Job Classification / Description

Journeyman Lineman

Purpose of Position: The W&L Journeyman Lineman position is formulated to conduct the construction, repair, maintenance, and inspection of all overhead and underground electrical transmission and distribution lines, substations, water mains, metering, wells, well houses, and associated and peripheral equipment and infrastructure.

Function: The principle functions of the W&L Journeyman Lineman position is the performance of field activities. The scope of this performance includes support activities and tasks, but is not limited to, planning; staging and scheduling; equipment specification; staff assignment; part, material, supply, and component specification and procurement; cost estimation and invoicing support; and compliance assessment, auditing and prescription. A W&L Journeyman Lineman is capable and will, on occasion, be required to perform the role as OSHA “employee in charge” or lead Lineman in terms of fulfilling health and safety aspects as defined by 29 CFR 1910.269, and other Federal and State law and regulation as applicable.

The expected level of performance shall ensure the safe, efficient, and effective work performance of all assigned activities and tasks.

Minimum Job Specifications

- Meet all requirements for fulltime employment in the United States and State of Michigan.
- Journeyman Lineman experience as licensed Journeyman Lineman.
- Valid Class “B” Michigan Commercial Driver’s License with Air Brakes and “N” endorsements, or ability to obtain in six months
- Possess necessary technical knowledge and maintain safe working conditions, and decision making skills to perform assigned field tasks and work orders.
- Skills set to effectively communication verbally and in writing, provide documentation of work, and assist in preparation of compliance and financial documentation.
- Skills to function and interaction with the public.

Duties: The primary duties of the W&L Journeyman Lineman position include, but are not limited to:

- Receive written and verbal work orders and emergency orders. Coordinate with W&L Foreman and Superintendent to execute assigned field work and work orders,

- including compliance of health and safety protocol and procedures, use of associated equipment and materials, and ability to coordinate and cooperate with other staff.
- Occasional role as employee or person in charge as defined by 29 CFR 1910.269. As such conducts or coordinates review of the job site conditions, structures, and surroundings. Conducts and coordinates the job briefing as to the scope of work, the work sequence, work assignments, work procedures and specifications, identification of hazardous conditions, and prescription of safety protocols, procedures, and personal protective equipment (PPE).
 - Facilitate the loading of the proper materials, tools, and equipment for assigned work. Conducts and supports vehicle, trailer, and equipment checks and inspections. Coordination with the village mechanic as needed.
 - Conducts and supports regular inspection and preventative maintenance of the Substation.
 - Conducts and supports the necessary switching, testing, grounding, and Hold Card use.
 - Assists in maintenance of necessary records required for compliance and reporting including permit and financial requirements. Support in preparation of various reports requested and/or required for electric and water operations.
 - Support in maintaining and auditing of necessary material, part, and component inventories.
 - Support of field activities including assessment to determine completion of work orders, compliance, and prescription of corrective action.
 - Conducts and supports in inspection, servicing, exchange, and/or preventative maintenance of equipment, tools, and PPE as necessary.
 - Attend, learn, and complete training and, as necessary, certifications necessary to maintain professional credentials and health and safety protocols as deemed necessary by the Federal Government, State Government, regulatory agencies, and the Newberry Water & Light Board.

Supervision

All activities, labor, and work is to be performed under the general supervision of the W&L Foreman and/or Water & Light Superintendent.

This job summary was prepared for the purpose of providing a listing of the basic functions and duties of this occupation. It is not intended to be a complete list of all the functions and duties performed, but rather a list of the pertinent functions and duties. This job summary does not restrict the Newberry Water & Light Board in making necessary additions, deletions, or changes in job duties keeping in good faith with a cooperative and mutually beneficial relation between the employer (Newberry Water & Light Board) and the employee (W&L Journeyman Lineman) to meet the essential services and functions of the Newberry Water & Light Board. This job summary is not intended for nor should be used for any other purpose that that which it was prepared as stated. This job summary also does not restrict the Union's ability to negotiate or grieve any additions, deletions, or changed to the job functions or duties.