

**VILLAGE OF NEWBERRY
WATER AND LIGHT BOARD MEETING
Monday, May 7, 2018
Meeting Location: 302 East McMillan Ave
Meeting Time: 5:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

1. Water and Light Board Meeting – Regular Session – Tuesday, April 10, 2018 at 5:30 p.m.

6. WATER AND LIGHT CHAIRPERSON ANNOUNCEMENTS

1. None Prescheduled

7. PUBLIC COMMENTS – Prior to consideration of official business, citizens may speak on any matter citizens may wish to bring to the attention of the Water and Light Board. Please limit comments to 3 minutes as per General Village Law.

1. None Prescheduled

8. SUBMISSION OF BILLS AND FINANCIAL UPDATES

1. Water & Light – Monthly Bills – April 2018

582	Electric Fund	\$137,673.57
591	Water Fund	\$4,268.08
	Total:	\$141,941.65

582	Christmas Lights Fund – as of 5/4/2018	\$12,904.50
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2. Water & Light – Cash Balance – March 2018

9. PETITIONS AND COMMUNICATIONS – Communications addressed to the Water and Light Board are distributed to all members and are acknowledged for information, or are referred to a committee or staff for follow-up.

1. None Prescheduled

10. INTRODUCTION AND ADOPTION OF ORDINANCES AND RESOLUTIONS

1. None Prescheduled

11. REPORTS OF VILLAGE MANAGEMENT – The Village Manager, Assistant Village Manager, and Superintendent of Water and Light may submit reports or information to the Water and Light Board as updates and consideration.

1. Staff Reports Postponed until Village Council Meeting

12. REPORTS OF COMMITTEES

1. None Prescheduled

13. UNFINISHED BUSINESS

1. None Prescheduled

14. NEW BUSINESS

1. None Prescheduled

15. COMMENTS BY BOARD MEMBERS

16. ADJOURNMENT - REGULAR SESSION

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
April 10, 2018

Present: Chairperson Medelis, Brown, Johnson.

Absent: Feldhusen, Vincent.

Also Present: Village Manager – James-Mesloh, Assistant Village Manager – Vallad, W&L Superintendent - Perry, Director of Human Resources & Community Engagement - Watkins, Clerk - Schummer, Eric Buckler, Steve Stiffler, Ken Stokes, Don Ratliff, Corey Whitman, Chuck Pipes, Bruce Lane, Don Jones, Scott Ouellette, Carolyn Martindale.

Call to Order: Chairman Medelis called the meeting to order at 5:30 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.

Approval of Agenda: Moved by Brown, support by Johnson, **CARRIED**, to approve agenda as submitted. Ayes: All. Absent: Feldhusen, Vincent.

Water and Light Chairperson Announcements: The Chairman announced that there is a planned power outage tentatively scheduled for Sunday April 29th in order to do maintenance on a regulator.

Public Comments on Agenda Items: Comments heard from: Carolyn Martindale – 306 W. John, Steve Stiffler – 202 Newberry Ave., Chuck Pipes – 210 W. Truman, Ken Stokes – 301 W. John, Terese Schummer – 214 W. Truman.

Minutes: Moved by Brown, support by Johnson, **CARRIED**, to approve the March 13, 2018, regular meeting minutes as written. Ayes: All. Absent: Feldhusen, Vincent.

Submission of Bills and Financial Updates:

A.) Water & Light Monthly Bills – Motion by Brown, support by Johnson, **CARRIED**, recommend Village Council pay the March 2018 Electric Fund bill in the amount of \$153,383.80. Ayes: All. Absent: Feldhusen, Vincent.

B.) Motion by Johnson, support by Brown, **CARRIED**, recommend Village Council pay the March 2018 Water Fund bill in the amount of \$69,451.40. Ayes: All. Absent: Feldhusen, Vincent.

C.) Christmas Lights Fund is currently at \$16,487.69

D.) Water & Light – Cash Balance – March 2018, was reviewed.

Petitions and Communications: Information was received from Michigan Public Power Agency regarding the Voluntary Green Pricing Program.

Introduction and Adoption of Ordinances and Resolutions: None

Reports of Village Management:

Superintendent of Water and Light: Perry gave a written as well as a verbal report.

Assistant Village Manager: Vallad gave a verbal report and presented charts for review and also explained the Voluntary Green Pricing Program.

Village Manager: James-Mesloh gave a verbal report.

Reports of Committees: None.

Unfinished Business: None.

New Business: None.

Comments by Board Members: Comment heard from Johnson.

ADJOURNMENT: Motion by Brown, support by Johnson, **CARRIED**, to adjourn meeting at 6:12 p.m. Ayes: All. Absent: Feldhusen, Vincent.

These minutes are unapproved until voted on at the next meeting.

Terese Schummer, Clerk

Charles Medelis, Chairperson

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
NON-DEPARTMENTAL	ELECTRIC FUND	AFLAC	AFLAC POST TAX	15.60		
			AFLAC POST TAX	15.60		
		EFTPS	FEDERAL WITHHOLDING	1,004.84		
			FEDERAL WITHHOLDING	10.00		
			FEDERAL WITHHOLDING	1,136.10		
			FICA W/H	737.98		
			FICA W/H	23.25		
			FICA W/H	819.28		
			MEDICARE W/H	172.60		
			MEDICARE W/H	5.45		
			MEDICARE W/H	191.60		
			STATE OF MICHIGAN	STATE WITHHOLDING	473.45	
				STATE WITHHOLDING	6.38	
				STATE WITHHOLDING	534.64	
			NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE	41.02	
		NATIONWIDE		41.02		
		MISC VENDORS STALEY, RAYMOND	2-00290-04	2.00		
		BLUE CROSS BLUE SHIELD OF MICHIGAN	RETIREES COMPANY PAYS	1,158.38		
			RETIREES SELF PAY	289.59		
		MICHIGAN COUNCIL 25	MI COUNCIL 25/UNION DUES	203.25		
		STATE OF MICHIGAN	LIEAF #6099 JAN, FEB PA 95	1,265.27		
			TOTAL:	8,147.30		
		ELECTRIC DISTRIBUTION	ELECTRIC FUND	QUINLAN, AMY	MARCH CLEANING	125.00
					APRIL 2018 CLEANING	125.00
				PLANTE & MORAN	2018 BUDGET	1,670.50
				BECKETT & RAEDER	CONSULTING ON ELECTRIC	480.00
				FOSTER'S ACE HARDWARE	FRIEGHT	192.88
HIAWATHA TELEPHONE COMPANY	JAMADOTS INTERNET			50.00		
POWER LINE SUPPLY COMPANY	WIRE, FUSELINK, SLEEVE, SO			2,109.96		
SONDEE, RACINE & DOREN, P.L.C.	LEGAL SERVICES			311.25		
SWOGGER, BRUCE & MILLAR LAW FIRM, P.C.	LEGAL ADVICE			234.18		
US POSTAL SERVICE	UTILITY BILLING APRIL 2018			491.89		
VERIZON	VERIZON CELL PHONES			73.86		
	FAX & DATA PLAN			78.19		
	DESK PHONES			155.40		
	TOTAL:			6,098.11		
GENERAL EXPENSES	ELECTRIC FUND			EFTPS	FICA W/H	737.98
					FICA W/H	23.25
				AMAZON CAPITAL SERVICES	FICA W/H	819.28
					MEDICARE W/H	172.60
					MEDICARE W/H	5.45
		BLUE CROSS BLUE SHIELD OF MICHIGAN	MEDICARE W/H	191.60		
			BATTERIES	6.25		
		BURTON, LANDON	TRASH BAGS	6.74		
		DAVID PATTERSON	EMPLOYEES	4,783.42		
		DANNY'S AUTO VALUE	MEALS/SCHOOLING APPRENTICE	148.75		
		DSTECH	MEALS/SCHOOLING APPRENTICE	297.50		
			ANTIFREEZE	10.99		
		44 NORTH	DSTECH	39.50		
			MONITORING, MICROSOFT	194.18		
			ADOBE READER	124.75		
		FIRST NATIONAL BANK	W&L RETIREES	1.15		
			W&L EMPLOYEES	3.45		
			LETTER OF CREDIT FOR MISO	150.00		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		LIVELY, JOSEPH	ATTEND GRADUATION	29.75
		MICHIGAN MUNICIPAL WC FUND	ELECTRIC WORK COMP PREMIUM	782.01
		NATIONAL OFFICE PRODUCTS	COPIER MAINTENANCE	335.84
			CORRECTION TAPE	2.63
		NEWBERRY WATER & LIGHT	BC/BS WITHHOLDING	639.99
			BC/BS WITHHOLDING	639.99
		PERRY, MATTHEW	ATTEND GRADUATION	29.75
		RAHILLY'S IGA	WATER, SOAP, BLEACH	20.94
		SEMCO ENERGY GAS CO.	GAS BILL ACCT #235237.500	132.21
			GAS BILL ACCT #235238.500	463.97
		STANDARD, THE	LIFE INSURANCE	37.23
		US BANK EQUIP FINANCE	COPIER LEASE PAYMENT	210.18
		VERIZON	DESK PHONES	13.33
			TOTAL:	10,975.66
ELECTRIC GENERATION	ELECTRIC FUND	AT&T		36.08
		BURBACH OIL COMPANY	DIESEL FUEL	16,210.44
		DANNY'S AUTO VALUE	1/4" COMP UNION, CLEANER	20.10
		OK INDUSTRIAL SUPPLY	BLUE OIL	128.00
		FOSTER'S ACE HARDWARE	TUBE/COMPRESSION NUT/ SLEE	7.57
		GINNEVER ELECTRIC	30 AMP, BOXES	125.28
		NEAL'S TRUCK PARTS	HYD HOSE BULK/COUPLER	35.60
		SB INDUSTRIAL SUPPLY	PRESSURE SWITCH	78.70
			TOTAL:	16,641.77
BUILDING MAINTENANCE	ELECTRIC FUND	FOSTER'S ACE HARDWARE	FLAPPER WITH CHAIN	1.98
		GINNEVER ELECTRIC	30 AMP, BOXES	125.28
		RANGE TELECOMMUNICATION	MISS DIG	6.34
		WEX BANK - SPEEDWAY UNIVERSAL	ELECTRIC - FUEL	115.05
		WOLVERINE POWER COOPERATIVE	TUITION FOR APPRENTICES	7,650.50
			TOTAL:	7,899.15
PURCHASED POWER	ELECTRIC FUND	CMS ENERGY RESOURCE MGT	1104.016 MWH	66,240.96
			CAPACITY 3.30	19,800.00
		BECKETT & RAEDER	CONSULTING ON ELECTRIC	480.00
			TOTAL:	86,520.96
ENERGY OPTIMIZATION	ELECTRIC FUND	MECA	WECC, MTLY MKTG, MKTG ADJ,	1,390.62
			TOTAL:	1,390.62
WATER SYSTEM	WATER FUND	AMAZON CAPITAL SERVICES	BATTERIES	6.25
			TRASH BAGS	6.74
			LADDER	129.99
		PLANTE & MORAN	2018 BUDGET	1,670.50
		DANNY'S AUTO VALUE	ANTIFREEZE	10.99
		DSTECH	MONITORING, MICROSOFT	194.15
			ADOBE READER	124.75
		44 NORTH	W&L EMPLOYEES	3.45
		FOSTER'S ACE HARDWARE	PUMP	44.99
			ELBOW CPVC	0.49
		MICHIGAN MUNICIPAL WC FUND	WATER WORK COMP PREMIUM	782.01
		NATIONAL OFFICE PRODUCTS	COPIER MAINTENANCE	335.84
			CORRECTION TAPE	2.63
		NEWBERRY NEWS	FLUSHING AD	48.00
		RANGE TELECOMMUNICATION	MISS DIG	6.34
		RAHILLY'S IGA	WATER, SOAP, BLEACH	20.94

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SONDEE, RACINE & DOREN, P.L.C.	LEGAL SERVICES	311.25
		STANDARD, THE	LIFE INSURANCE	37.23
		SWOGGER, BRUCE & MILLAR LAW FIRM, P.C.	LEGAL ADVICE	234.18
		WEX BANK - SPEEDWAY UNIVERSAL	WATER - FUEL	297.36
			TOTAL:	4,268.08

===== FUND TOTALS =====

582	ELECTRIC FUND	137,673.57
591	WATER FUND	4,268.08

	GRAND TOTAL:	141,941.65

TOTAL PAGES: 3



Account: XMAS DECOR DONATIONS Current Time: 05/04/18 2:00:44 PM

Current Balance: \$12,904.50
 Available Balance: \$12,904.50

Date	Ref/Check No	Description	Debit	Credit	Balance
05/01/2018		@XXXXXXXXX@#10411932 DDA**3432 TO DDA**0112	(3,587.26)		\$12,904.50
04/30/2018		INTEREST PAID		\$4.07	\$16,491.76
Totals:		Transactions: 2	Debits: (\$3,587.26)	Credits: \$4.07	

**Newberry Water & Light
Cash Balance Report
31-Mar-18**

G/L Account	Electric Fund 582	Water Fund 583	Total Account Balance	
000-001.014 Save the Bells	16,487.69		16,487.69	First National St Ignace A/C#5000112 General checking First National St Ignace A/C#5000468 Utility sweep First National St Ignace A/C#5000385 Water Account PAD First National St Ignace A/C #7703432 Save the Bells First National St Ignace A/C#5000500 Water supply system
000-001.013 Cash	108,383.79	(36,134.47)	72,249.32	
				TOTAL
				71,888.67
				5.00
				5.00
				16,487.69
				350.65
				88,737.01
000-006.000 Direct Bill account	(141,330.93)	618,574.91	477,243.98	First National St Ignace A/C#7702483 Utility payments First National St Ignace A/C#7703424 UB credit card payments M Bank A/C#13503592 Tahquamenon Area Credit Union
000-003.000 Cash Investments	80,066.17	6,979.80	87,045.97	Tahquamenon Area Credit Union A/C#1305590 First National St Ignace A/C#7702699 Construction fund First National St Ignace A/C#7701832
				3,222.65
				76,843.52
				6,979.80
				87,045.97
				653,026.96
TOTAL OPERATING CASH BALANCE	63,606.72	589,420.24	653,026.96	
RESTRICTED ACCOUNTS				
004 Bond and Int Redemption 2005	-	33,309.39	33,309.39	
005 Bond and Int Redemption 2009	-	1,108.78	1,108.78	
006 Revenue Bond Reserve 2005	-	130,000.00	130,000.00	
007 Revenue Bond Reserve 2009	-	12,800.00	12,800.00	
008 Revenue Bond Reserve 2014	-	46,800.00	46,800.00	
010 Water Supply System RRI 2005	-	175,195.00	175,195.00	
011 Bond and Int Redemption 2014	-	-	-	
013 Water Supply System RRI 2014	-	45,096.00	45,096.00	
		444,309.17	444,309.17	
022 MISO CASH COLLATERAL	12,095.88	-	12,095.88	First National St Ignace A/C#7703168
				JP Morgan MISO F/B/O NWLB A/C#5030911
				444,309.17
				12,095.88